

Koulukatu 19 Skolhusgatan PL 2 PB, Vaasa 65101 Vasa faksi/fax (06) 312 2000, www.pikipruukki.com

NOTICE OF TERMINATING THE TENANCY

Date		
I		

FILL IN AND PRINT. Return with signature to address Koy Pikipruukki, PL 2, 65101 Vaasa

TENANT/ TENANTS					
Name					
New address					
Postcode and locality					
Telephone work/home					
e-mail					
Name					
New address (if it`s different than above)					
Postcode and locality					
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Telephone work/home					
e-mail					
APARTMENT TO TERMINATE					
Address					
CONTACT DETAILS OF BANK FOR RETURNING PAYMENTS Account number and occupant of account					
Account number and occupant or account					
TERMINATING CAR PLACE					
Number of car place / -hall / -garage					
TERMINATION TIME The term of notice is one (1) full calendar month, which is calculated starting on the last day of the month in which the termination notice is given. Tenancy ends after the notice period. If you deliver the termination notice by post, fax or via e-mail the date of the stamp or the fax must be in the month in which you give the termination notice.					
RENT PAYMENT Rent has to be paid for the whole notice period although move should happen before the tenancy ends.					
RETURNING THE KEYS					
All the keys from the tenant should be returned to Pikipruukkis office at latest next working day at 12 pm. after termination time has ended. If all the keys are not returned, tenant will be charged the costs of changing the locks.					
RESPONSIBILITY OF SHOWING THE APARTMENT After terminating the lease, the tenant has responsibility to show the apartment on agreed time. Lessor is allowed to give the telephone number to possible new tenant.					
CLEANING THE APARTMENT The apartment has to be carefully cleaned when moving out. In addition the apartment and possible storages have to be emptied and if the dishwasher closet has been disassembled, you are obligated to compile it back as it should be. A tenant is obligated to pay all possible costs caused by neglecting the instructions.					
RULES OF MOVING OUT With this notice of terminating the tenancy a tenant has gotten the rules of moving out which he/she is obligated to follow. The tenant is responsible for all the expenses which are caused by not following the rules of moving out					
Each tenant can terminate the tenancy only for their own part. The rental agreement must always be terminated in writing with personal signature.					
Date/20					
Signature / Signatures					
Clarification of signature:		Clarification of signature:			



MOVING OUT

CLEANING THE APARTMENT WHEN MOVING OUT

The apartment must be cleaned before the keys are handed back. The apartment must be cleaned in such a way that the next tenant can move in easily. This is considerate towards the new resident. If the resident moving out does not clean the apartment or only cleans it partially, the costs of having the apartment cleaned will be taken out of the security payment.

Pay attention to the following when cleaning the apartment:

Kitchen:

- The fridge and freezer are to be defrosted carefully, without water leaking to the floor. Leave the fridge and freezer plugged off and the doors open after defrosting.
- Wash the fridge, the freezer, the stove and the oven both outside and inside. Clean behind them, too.
- Clean the kitchen cabinets and drawers both inside and outside.
- Clean the air extract vent, the extractor hood and its grease filter.

Bathroom, sauna and toilet:

- Clean the toilet bowl, the sink, the shower area and/or the bathtub.
- Clean the tiles as well as the grout between them.
- Clean the floor drains.
- Clean the benches, walls and floor to the sauna.
- Clean the air extract vent.

All rooms:

- Clean behind the air extract vents and the radiators.
- Clean the inside and outside of closets and shelves.
- Vacuum and wash all floor surfaces, wash the painted walls, and remove stains from all surfaces.
- Wash the windows from inside and vacuum between window panes.
- Empty and clean the storage spaces e.g. your cellar cubicle and the balcony/terrace.
- Remember that you are responsible for the items you bought from the previous resident, too.
- Do not leave any items or rubbish in the apartment!

Furniture items, televisions and other electronics etc. that are no longer used must not be taken to the waste bins of the house. These must be transported directly to the recycling center or landfill!

KEYS

- Keys must be returned to the office by the date stated on the termination form.
- If the resident does not return all the keys received, we will charge the resident for changing the locks according to our repair price list.

ELECTRICITY AND OTHER NOTIFICATIONS OF MOVING

- The residents must themselves terminate the electricity agreement they have made with the electricity supplier.
- A notification of move must be submitted to the Population Register Centre
 within a week of moving. In addition to notifying Posti about your change of
 address, you can also order mail routing services. You will also need to
 communicate your change of address e.g. to the bank, the insurance company
 and the telephone company.

LIGHT FIXTURES AND DISHWASHER

- Make sure the ceiling light fixture sockets, ceiling roses etc. are back in the original condition.
- If you have removed a kitchen cabinet in order to install a dishwasher, the cabinet must be installed back.
- The dishwasher's both hoses (inlet and outlet) must be closed.
- The resident will pay for the costs of broken cabinets and repairing or installing a ceiling light fixture.

SECURITY PAYMENT

 The security payment will be refunded within about a month from expiry of the lease if all of the lease obligations have been fulfilled. We return the security payment or claim it. We will deliver a written notice to the security payment provider if he/she has left us a new address in accordance with the good rental practices.